

**REFUND POLICY**Effective as of 14th November, 2019

In case you need to cancel the housing, you can request for the refund according to the refund policy as below. Cancellation notice is required to submit in written form by email.

A. Applicable to :

- | Exchange¹ Visiting and General Yonsei student,
- | KLI regular program students
- | Programs longer than 6 weeks such as YISS

Notice of Cancellation	Refund Fee
Till 1 day prior to the official check-in date (Korean time)	No cancellation fee
From the official check-in date to the base dates (Table #1) of the housing period	1) Cancellation fee: 20% of the housing fee, 2) Refund the amount for the remaining days
After the below dates of housing semester	No refund

Refund Formula:

A: Housing fee of the semester B: 20% deduction of the housing fee **Refund Fee = (A-B)-(A/C*D)**
 C: Days of the semester
 D: days from the official check-date to move-out date

Table #1	Spring ¹ Fall		Summer ¹ Winter		
	Exchange	KLI	Exchange	KLI	YISS
Refund	till 90 th day	till 60 th day	Till 44 th day	till 60 th day	Till 30 th day
No refund	from 91 st day	from 61 st day	from 45 th day	from 61 st day	from 31 st day

¹ Any banking charges for the refund transfer to be deducted from the refund amount

B. Applicable to short-term program/camp

Housing Period of the program	Cancellation Notice		
	1 day prior to the official check-in date	from the official check-in date to 7 th days	From 8 th days
Less than 1 week	Refund 100%	No Refund	No refund
1 week ~ less than 3 weeks	Refund 100%	Refund for the remaining days	No refund
3 weeks ~ less than 6 weeks	Refund 100%	Refund for the remaining days	No refund

C. Termination

¹ In case resident is evicted due to violation of housing regulations:

Termination Point	Refund Fee
Termination till the base dates of the housing period	1) Cancellation fee: 20% of the housing fee, 2) Refund 70% of the amount for the remaining days
Termination after the base dates of the housing period	1) No refund 2) Re-admission restricted

¹ For the short-term program or camp (less than 6 weeks), there will be NO refund.